



**Our Lady of the Assumption Preschool**  
**Authorized Pick Up Addition/Change Form**

I give consent for the following person(s) to pick up my child, \_\_\_\_\_, from OLA Preschool. I understand that it is my responsibility to inform all authorized persons of the carpool procedures and times including any changes that may occur due to special events on the campus. I further understand that no child will be released to a caregiver without a proper car seat and any late fees incurred by authorized persons will be charged to my Tuition Express account. It is also my responsibility to inform the preschool if, at any time, the persons listed below are no longer permitted to pick up my child.

Please attach a copy of a valid driver's license for each person listed below.

Individual authorized to pick up my child(ren):

Name \_\_\_\_\_

Relationship \_\_\_\_\_

Contact Number \_\_\_\_\_

Individual authorized to pick up my child(ren):

Name \_\_\_\_\_

Relationship \_\_\_\_\_

Contact Number \_\_\_\_\_

Parent Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_